



FULLERTON JOINT UNION HIGH SCHOOL DISTRICT

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Education and Assessment Services

**District English Learner Advisory Committee (DELAC)
Minutes**

Wednesday, March 20, 2019

6:00 pm - 7:30 pm

Education Center - Board Room

Attendees: Steve Zamora, Director of Educational Services; Anna López, District Community Liaison; Veronica Lew, Recorder; Members: See sign-in sheet.

I. Welcome

Ms. Ramona López welcomed attendees and Ms. Anna López provided an overview of today's meeting.

II. New Business

Approve February Minutes: Ms. Ramona López called for a motion to approve the minutes from December. Ms. Giovanna Garcia moved to approve the minutes and Ms. Maria Hernandez seconded the motion. The minutes were approved unanimously.

Committee/School Site Reports:

BPHS: Ms. Ramona López shared that BPHS didn't have an ELAC in March.

FUHS: Ms. Maria Hernandez shared that FUHS ELAC talked about financial aid and "a-g" requirements. They had a parent university session, discussed different college options, and will be taking a college tour. She explained how the organization Advance! On to College explained the different types of degrees available. This organization also helps students focus on a direction after graduation, rather than wasting time finding something that they're interested in.

LHHS: Ms. Giovanna Garcia shared that LHHS is currently hosting PIQE and the meeting was held before ELAC as a way of recruiting more parents for ELAC. They discussed that Saturday school should be more productive and academic. She shared that they also discussed the book they are reading for the book club about parenting students.

LS/LV: Ms. Susana Calderon shared that La Sierra and La Vista High Schools are thinking about creating a guide book of opportunities for parent involvement and how to reach goals with students. The resource would include information about each subject that parents want to go over with their student. She gave the analogy of the seeds of an idea growing into a tree. Academics and personally connecting with the student are the two most important things. She also discussed parent academy and parent ambassadors.

SOHS: Ms. Maria Elena Navarro shared that SOHS ELAC reviewed "a-g" requirements, the differences between colleges and universities, and were also provided with the Advance! On to College resource. She also shared that they discussed different strategies for how to increase parent involvement.

SHHS: Ms. Sara Alonzo said that she was not able to attend SHHS's last ELAC meeting.

TRHS: Ms. Yan shared that TRHS had two meetings but didn't notify her.

Parent input/comments/suggestions:

Several parents contributed that they like the idea of a guide/resource for parent involvement.

Local Control Accountability Plan (LCAP) Data Part II: Mr. Zamora asked members to take a few minutes to document their feedback on LCAP Data Part II. He collected the written responses to help inform the composition of the LCAP.

Board of Trustees: Mr. Zamora provided members with a brief overview of the Board of Trustees, their role and function in the District, and the organizational structure of the District. He outlined the Superintendent's Cabinet, and Administrative Council.

Parent input/comments/suggestions:

A parent asked who about the individuals elected to the Board.

A parent responded that information about the Board of Trustees is useful and requested that this be presented to parents at the beginning of school so they are aware of the role the Board plays, Board meetings, and how to address the Board. She also asked if the District performs background checks on Board Members.

Facilitator response:

Mr. Zamora explained that candidates must be a resident in the area and at least 25 years of age. He gave a brief statement about each current member.

Mr. Zamora agreed that this information should be presented to parents so that they feel comfortable attending meetings and addressing the Board. He responded that the District is not allowed to perform background checks, but that voters should take advantage of the information made available by voter activist groups.

Uniform Complaint Procedures: Mr. Zamora presented members with the Uniform Complaint Procedures. He explained that there are different procedures for different types of complaints. He explained that if possible, the District makes every effort to resolve complaints or issues informally first then a formal complaint. The complaint must then be submitted in writing to the school principal first. The principal is then required to investigate. If the complainant is not satisfied with the principal's response, the complaint proceeds through the chain of command. The Board of Trustees is the final level and their response is the ultimate decision.

Parent input/comments/suggestions:

A parent asked about the length of the process to filing a complaint.

Facilitator response:

Mr. Zamora responded that the written process all the way to the Board is not a quick process, but most complaints are handled at the school level.

Individual Learning Plan (ILP): Mr. Zamora presented members with the Individual Learning Plan (ILP) and explained that this is a tool that helps counselors/EL Family Liaisons outline fluency goals and reclassification criteria for each English Learner student.

III. Announcements

Members were informed about upcoming CAASPP testing, the recognition of DELAC members by the Board of Trustees, as well as the upcoming parent trips to Fullerton College and Cal State Fullerton. Members were also given information about the new Fullerton Educational Partnership and the parent meetings being held at each school.

IV. Adjournment

The next meeting is scheduled for Wednesday, April 24, 2019 at 6 pm. The meeting adjourned at 7:39 pm.